

 <p>DEPARTMENT OF MATHEMATICS EDUCATION UNIVERSITAS PENDIDIKAN INDONESIA</p>	<p>DOCUMENT-LEVEL STUDY PROGRAM</p>	<p>CODE: POB-PRODI-MAT 020</p>
<p>TITLE: FINAL COMPLETION OF THE STUDY TRACK WITHOUT THESIS</p>		<p>Issued date: February 2020</p>
<p>AREA: ACADEMIC ADMINISTRATION</p>		<p>Revision :</p>

STANDARD OPERATING PROCEDURE FINAL COMPLETION OF THE STUDY PATH WITHOUT THESIS

A. RATIONAL

Universitas Pendidikan Indonesia, as a Higher Education Institution, has the main task and responsibility to produce graduates who are competent in their fields. Completion of the final undergraduate program studies can be reached through the thesis and without a theory. The study load in the Mathematics Study Program is 146 credits, including six credits of thesis or thesis replacement courses.

B. COVERAGE

1. The requirements for completing the final study through the thesis route can be taken by students who have passed the thesis prerequisite courses, obtained a minimum of 105 credits with a minimum GPA of 2.50, and received a recommendation from the Academic Supervisor.
2. The requirements for completing the final study through the path without a thesis can be taken by students who have passed the thesis prerequisite courses, obtaining a minimum of 105 credits with a Grade Point Average (GPA) 2,00 - 2,49.
3. Implementation mechanism
4. Parties involved

C. AIM

This standard operating procedure is intended to:

1. Provide information for both students and Academic Advisors regarding the requirements for the final project without a thesis.
2. Every student can complete the study.

D. REFERENCE

1. Presidential Regulation Number 8 of 2012 concerning the Indonesian National Qualifications Framework (KKNI).
2. Regulation of the Minister of Research, Technology and Higher Education Number 44 of 2015 concerning National Standards for Higher Education (State Gazette of the Republic of Indonesia of 2015 Number 1952)
3. Curriculum (main provisions of program structure) UPI 2018
4. UPI Academic Guidelines 2020

5. Rector's Regulation No. 052 of 2020 concerning Guidelines for the Implementation of UPI Education.

6. PROCEDURES

1. Students consult with their Academic Supervisor (PA) regarding the number of Semester Credit Units (SKS) that have been taken with the achievement of the Grade Point Average (GPA).
2. If the student's GPA has taken (and passed) a minimum of 105 credits with a GPA of 2.00 – 2.49, then the student asks for a recommendation from the PA lecturer to complete the pathway study without a thesis.
3. Students take six credits which are equivalent to two elective courses offered by the Mathematics Study Program. The selected courses may come from one Expertise Group (KBK) or different KBK.
4. Students write papers/final assignments under the guidance of a supervisor appointed by the head of the study program.
5. Determination of the topic of the paper is adjusted to the study topic of the thesis replacement courses taken.
6. Graduation of the two thesis replacement courses at point 3 is issued simultaneously with the approval of the completion of the paper/final project.